

Reigate and Banstead Borough Council Audit Committee Work Programme



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Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
25 November 2021								
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Final Annual Governance Statement 2020/21 To consider the Final Annual Governance Statement 2020/21 *Timing to be confirmed when the 2020/21 Statement of Accounts and audit are complete. This work was in progress at the time of preparing the workplan.				Open	
<i>Pat Main, Interim Head of Finance and Assets, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Statement of Accounts 2020/21 To consider the Audited Statement of Accounts 2020/21. *Timing to be confirmed when the 2020/21 Statement of Accounts and audit are complete. This work was in progress at the time of preparing the workplan.				Open	

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<i>Pat Main, Interim Head of Finance and Assets, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<p>External Auditor Report (ISA 260) 2020/21</p> <p>This report, from the Council's external auditors, summarises conclusions and significant issues arising from the audit of the 2020/21 Annual Financial Report.</p> <p>*Timing to be confirmed when the 2020/21 Statement of Accounts and audit are complete. This work was in progress at the time of preparing the workplan.</p>				Open	
<i>Pat Main, Interim Head of Finance and Assets, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<p>Treasury Management Mid-Year Report 2021/22</p> <p>To consider the Treasury Management Mid-Year Report 2021/22</p>		16 Dec 2021	2 Dec 2021	Open	KEY
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<p>External Audit Contract Agreements 2023 - 2023</p> <p>To seek Council approval to become an opted-in authority with Public Sector Audit Appointments Limited (PSAA) in anticipation of PSAA tendering for the new five-year audit contract for external audit services from 2023/24 onwards.</p>			2 Dec 2021	Open	KEY
<i>Luke Harvey,</i>	Deputy Leader	Interim Head of	Internal audit - Q2 2021/22				Open	

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<i>Project & Performance Team Leader</i>	and Portfolio Holder for Finance and Governance	Finance	progress report To receive the Q2 2021/22 internal audit progress report.					
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q2 2021/22 To receive an update on risk management for Q2 2021/22		16 Dec 2021		Open	
<i>Alex Berry, Deputy Democratic Services Manager</i>	Portfolio Holder for Corporate Policy and Resources	Commercial and Investment Director	Update of the Code of Corporate Governance To adopt the updated Code of Corporate Governance.				Open	
15 March 2022								
<i>Pat Main, Interim Head of Finance and Assets, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Strategy 2022/23 Treasury Management Strategy 2022/23		24 Mar 2022	7 Apr 2022	Open	KEY
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Internal audit - Q3 2021/22 progress report To receive the Q3 2021/22 internal audit progress report.				Open	
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Internal audit plan 2022/23-2024/25 and Charter 2022/23 To approve the internal audit plan for 2022/23-2024/25 and Charter for 2022/23.				Open	

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<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Strategic risks - 2022/23 To consider the strategic risks for 2022/23		24 Mar 2022		Open	
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q3 2021/22 To receive an update on risk management for Q3 2021/22.		24 Mar 2022		Open	
<i>Liane Dell, Democratic Services Officer</i>	Portfolio Holder for Corporate Policy and Resources	Head of Legal and Governance	Audit Committee Annual Report 2021/22 To consider and note the Audit Committee's Annual Report and forward work programme for 2022/23.				Open	

Contact: Democratic Services **Email:** democratic@reigate-banstead.gov.uk **Telephone:** 01737 276812
Address: Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH